



User ID Request Form
Send to ucaa@naic.org

Start-Up Company User ID Request (UCAA Primary User (PRI))

(Select this UCAA ID option if the user is forming a new admitted stand-alone or affiliate insurance company or if applying as an alien insurer to be admitted in its first state. A user should have only one id per valid email address. If you have questions, contact Jane Barr (jbarr@naic.org).

- *Full Name:
*Position/Title:
*Email address:
*Phone Number:
*Proposed Company Name:

Existing Company User ID Request (UCAA Company User (UCAA_Company))

(Select this UCAA ID option if filing an application for an existing company that has an NAIC company code. (NOTE: A user would be able to complete a Primary Application as part of a holding group structure or as a consultant.) A user should have only one id per valid email address. If you have questions, contact Jane Barr (jbarr@naic.org).

- *Full Name:
*Position/Title:
*Email address:
*Phone Number:
*NAIC Company code (5 digits):
*Company Name:

Corporate Secretary or General Counsel Contact Information For Authorization:

(Assistant Corporate Secretary or Assistant General Counsel is not accepted. Written approval from the Corporate Secretary or General Counsel to authorize user access to the UCAA application for the company should be submitted with the request form).

- *Name:
*Title:
*Email:

Is the User an Employee of the proposed company or Holding company (if applicable)?*

Yes No

Consultant (non-employee) Information

- Firm Name:
Contact Name:
Position/Title:



Request to Add Additional Cocodes to Existing User ID

*Full Name: _____

*User ID: _____

*Email address: _____

Cocode*	Company Name*	Group Code*	Group Name*

Is the User an Employee of the company?*

Yes No

If No, list Corporate Secretary or General Counsel Contact Information For Authorization:

(Assistant Corporate Secretary or Assistant General Counsel is not accepted. Written approval from the Corporate Secretary or General Counsel to authorize user of the UCAA application for the company can be submitted with the request form.)

*Name: _____

*Title: _____

*Email: _____